Board of County Commissioners
Agenda Request

7B
Agenda Item #

Requested Meeting Date: 10/27/2020

Title of Item: Personnel Committee Recommendations, continued

☑ REGULAR AGENDA ☐ CONSENT AGENDA ☐ INFORMATION ONLY	**Action Requested:** ☑ Approve/Deny Motion ☐ Adopt Resolution (attach draft)	☐ Direction Requested ☐ Discussion Item ☐ Hold Public Hearing* **provide copy of hearing notice that was published*

Submitted by: Bobbie Danielson	**Department:** HR
Presenter (Name and Title): Bobbie Danielson, HR Director	**Estimated Time Needed:** (continued)

Summary of Issue:

The Personnel Committee recommends one step increase for Ben Mowers and Sean Mellow who will be moving from Certified Appraiser Trainee to Certified Appraiser in October 2020. The Afscme Courthouse union supports this request. Will pay for reserves from Assessor's budget. Est. $2800.

Pam Brand, LLCC part-time Instructor Naturalist, has been issued a layoff notice, effective 11/30/2020, end of day (CARES Act dollars end 12/1/2020). Molly Burman, full-time Instructor Naturalist, will be retained to assist Land Commissioner Courtemanche in keeping things operational at LLCC during this interim period.

Terry Neff will be retiring in March 2021. The Personnel committee recommends a 2 month overlap for training. Cost will be covered by the salary savings in the 2021 budget.

Veterans Day cards will be mailed to Veterans this year, rather than a public gathering due to Covid-19 to ensure staff safety.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Motion to grant one step increase to Ben Mowers and Sean Mellow in October 2020 (MOA w/union will be developed), authorize 2 month overlap in hiring of Env. Services Director position. (Other info is just FYI.)

Financial Impact:

Is there a cost associated with this request? ☑ *Yes* ☐ *No*

What is the total cost, with tax and shipping? $

Is this budgeted? ☐ *Yes* ☐ *No* *Please Explain:*

Noted above.

Legally binding agreements must have County Attorney approval prior to submission.